

BUDGET & PERFORMANCE PANEL WORK PROGRAMME 2017/18

Matter for consideration	Detail	Officer responsible/ External	Expected date of meeting
Financial Monitoring	Please see covering report regarding Salt Ayre.	Chief Officer (Resources)	Quarter 1 – September 2017 Quarter 2 – November 2017 Quarter 3 – February 2018
Corporate Performance Monitoring - NOTE- this report will be combined with report above as appropriate	(min.8 refers – Work Programme Report 12 th July 2016)	Chief Officer (Environment)	Quarter 1 – September 2017 Quarter 2 – November 2017 Quarter 3 – February 2018
Key Performance Measures	Key performance measures (outside of CorVu) (min. 33 refers – 21 st February 2017)	Chief Officer (Environment)	TBA.
Compliments and Complaints Half Yearly Report. To form part of the Corporate Performance Monitoring Report.	To include detail on the complaints made against the Council and upheld by the LGO. (min. 12 refers – 13 th September 2016)	Chief Officer (Environment)	(Twice yearly)
Annual Stakeholder's Meeting	Arranged as part of the budget consultation process. Other organisations invited to present their budget proposals.	Chief Officer (Resources)	January 2018
Treasury Management Strategy	The Panel's views to be sought regarding the proposed treasury management framework for 2018/19.	Chief Officer (Resources)	February 2018
Procurement Strategy	Further pre-scrutiny prior to the updated Procurement Strategy being presented to Cabinet.	Chief Officer (Resources)	Prior to the updated Strategy being presented to Cabinet. The timescales for this will be confirmed in due course, in light

	(min. 8 (12 th July 2016) and 19 refers (8 th November 2016) – Action – briefing note to be provided)		of other strategy review work and resources/competing workloads.
Litter Enforcement Service	Report on Litter Enforcement Service to be included in the Work Programme. (min. 8 refers – Work Programme Report 12 th July 2016)	Chief Officer (Environment)	TBC
Repairs and Maintenance Service (RMS) (previously on the Work Programme as the APSE Report)	When considered to invite Overview and Scrutiny Members to ask questions. (min. 19 refers – 8 th November 2016)	Chief Officer (Environment)	As required

Invitations to Cabinet Members

Cabinet Member and area of responsibility	Issue	Expected date of meeting
Councillor Blamire, Leader of the Council	Corporate Performance Monitoring.	Various – as set out in the Work Programme Report.
All Members of Cabinet	Various. Invitations to be extended to Cabinet Members to coincide with issues relevant to their respective portfolios.	Various.
Councillor James Leyshon, Cabinet Member with responsibility for Property Services, Car Parking, ICT, Digital Services and Customer Services.	Property Group Update.	Various – as set out in the Work Programme Report.

Briefing Notes

Matter for Consideration	Date Requested/additional detail	Officer Responsible	Date Circulated
Procurement and Tendering	08.11.2016 (min 18 refers) The briefing note to include reference to Council Resolutions and what has been undertaken to action these.	Chief Officer (Resources)	TBC. To be addressed alongside the strategy work referred to above.
Out of Hours ICT Support Service	08.11.2016/21.02.2017 (mins 19 and 33 refer)	Chief Officer (Resources)	TBC.

Items removed from the Work Programme

Issues	Detail
Commercial Properties	This is covered in quarterly reporting, the content of which will continue to be reviewed and updated.
Pensions	Pensions annual report has been provided. No further information available from the County Council.